

East Harptree Parish Council

Serving our community - Caring about our future

All Councillors are hereby summoned to attend a meeting on

Tuesday 17th March 2026 at 7.30pm in The Theatre, East Harptree

Agenda

Public Clinic – this is held from 7.15pm when members of the public are welcome to discuss matters informally with councillors about subjects that are not on the agenda.

Notice of March meeting - 2026/03

1. **To receive and note apologies for absence and reasons given:**
2. **To receive Councillors declarations of interest on items on the agenda:**
3. **Members of the public are invited to address the Council on items within the agenda:**
A maximum of 15 minutes is allocated.
Report from Ward Councillor

Following the public forum, the formal meeting will continue during which members of the public are not allowed to participate unless requested to do so by the Chair.

4. **Confirmation of the minutes of the previous meeting:**
That the minutes of the Parish Council meeting held on 17th February 2026 are a true and accurate record.
5. **Planning applications:**
 - i) **To note:** Enforcement Case: 25/00264/UNDEV Parcel 5532, Land E of Buckley Cottage, East Harptree

Other planning applications received between the date of this notice and the date of the meeting and [listed here](#) may be considered and recommendations ratified at the next meeting. All planning applications: <https://beta.bathnes.gov.uk/planning>
6. **Formal motions requiring a decision:**
 - i) To receive update on potential work required to the clock tower and agree action.
 - ii) To agree format for Annual Village Meeting, (topics, speakers, refreshments etc)
7. **Finance:**
 - i) To note standing orders:
 - SJ Streatfeild-James - clerks salary (March)
 - Paul Sperring - sweepers salary (March)

ii) To agree the following payments -

Date	Item	Payee	Net	VAT	Total
07.03.26	Clerk expenses – HWA Printing Canva Microsoft Office	SJ Streatfeild-James	£12.00 £2.60 £3.61	£0.65 £0.72	£12.00 £3.25 £4.33 £27.00
07.03.26	Salaries + PAYE & NI Clerk & Sweeper (month 11, Feb-March)	HMRC & employees			£952.20
07.03.26	Salaries, PAYE & NI Clerk & Sweeper (month 12, March-April)	HMRC & employees			£952.20
10.03.26	Annual Data Protection Fee	Information Commissioners' Office			£47.00 (DD)

8. Matters of report:

- i) A large sinkhole developed on the verge on Smithams Hill, it was reported to B&NES via Fixmystreet on 14th Oct, it has been filled in but immediately washed out again. B&NES notified and awaiting further repairs.
- ii) Nominations are requested for the years Chelwood Bridge Rotary Club Awards
- iii) The new website and email provision is being developed by Parish Online, it will be available in next few weeks. EHPC will move to new emails as quickly as possible given issues with current provider. Clerk will move additional website information across, and liaise with the hall committee to move the hall booking app etc.

9. Correspondence received:

- i) Email from resident about planning consent recently given to a cabin in woods.
- ii) Email from resident concerning large vehicle restriction for Middle Street.

Next meeting **Tuesday 21st April 2026** at 7.30pm in The Theatre, East Harptree

Annual Village Meeting **Tuesday 19th May 2026** at 5-7pm in The Theatre, East Harptree

SJ Streatfeild-James

SJ Streatfeild-James

Parish Clerk
12th March 2026

