

At its meeting on 17th March 2020, the Parish Council passed the following emergency motion to ensure the council can continue to function during the current coronavirus emergency:

Business Continuity Motion to continue Parish Council administrative functions in the event that the council cannot meet in person.

In light of the Coronavirus (Covid-19) pandemic and government advice, this council resolves that:

(a) Should the council be unable to meet for whatever reason, the Clerk be given delegated authority to progress all ongoing matters and projects and authorise all regular payments and incur expenditure in line with the council's agreed budget subject to any decisions taken under this resolution being taken in consultation with all available members of the council. A record of all decisions and expenditure incurred under delegated authority will be kept and reported to members when the council next meets.

(b) The authority to decide the council's response to planning applications be delegated to the Clerk, in consultation with all available members of the council. Councillors will be informed of applications out for consultation and will be invited to submit comments to the Clerk.

(c) Should the Clerk be unable to perform his duties, the Chairman or another appointed Councillor will assume the role of Proper Officer and RFO in an unpaid capacity.

(d) The Clerk, in consultation with all available members of the council, may incur expenditure from reserves, where such expenditure will help the community's efforts to support those in need of assistance or prevent social isolation as a result of the covid 19 emergency.

(e) Should government allow councils to meet virtually (online), the council will take all reasonable steps to facilitate this.

(f) This resolution will be subject to continuing review in the light of emerging government advice.

Parishioners wishing to raise a matter of query or concern with the Parish Council should contact the Parish Clerk or any Parish Councillor: details on the [Meet the Councillors](#) page.