

# EAST HARPTREE PARISH COUNCIL

Agenda for the Parish Council meeting to be held on  
Tuesday 21<sup>st</sup> September 2021 at 7.30pm in The Theatre, East Harptree

## Notice of meeting - 2021/09

1. Apologies for absence:

2. Public forum:

This part of the meeting is intended to allow public participation on matters on the agenda.

- i. The Chairman will adjourn the meeting for a maximum of 15 minutes to allow public participation on matters included in the agenda. For the purpose of data protection, a record of matters raised will be restricted to a list of those matters only.
- ii. Report from Ward Councillor

The formal meeting will re-convene during which members of the public are not allowed to participate unless requested to do so by the Chairman.

3. Declaration of interest:

Members are required to act in accordance with the Parish Councils Code of Conduct dated 17th July 2018 where a matter arises at the meeting in which he/she has a disclosable pecuniary interest or other interest as detailed in the Code. Unless a dispensation has been granted the member shall not participate in the discussion or vote on the matter or shall withdraw from the meeting as required by the Code.

4. Confirmation of the minutes of the previous meetings:

Minutes of the Parish Council meeting held on Tuesday 4<sup>th</sup> May 2021 as a true record. A hard copy of the minutes has been forwarded to the Chairman for signature.

5. Planning applications:

*None at time of issue of agenda*

6) Formal motions requiring a decision:

- i) To review and sign off the interim accounts for the first quarter of 2021.
- ii) To review the latest documentation on the Local Plan Partial Update and supplementary documents and agree response, including considering the response from the East Harptree Environment Group.
- iii) To receive update on completed and planned work to the village clock and agree funding, including update regarding the use of CIL funding.

iv) To consider marking the Queens Platinum Jubilee (June 22).

6. To agree and adopt the following policies:

- Financial Regulations
- Standing Orders
- Risk Assessment
- Asset Register
- Members declarations of interest

7) Finance:

i) Notice of Conclusion of Audit for year ending 31 March 2021

ii) To note receipts:

9.6.21 VAT reclaim £193.32

13.8.21 CIL monies (1<sup>st</sup> payment for land behind Yearten House) £10130.71

iii) To note standing orders:

SJ Streatfeild-James - clerks salary (June, July, August, Sept)

Paul Sperring - sweepers salary (June, July, August, Sept)

iv) To note payments made since last meeting:

Date	Item	Payment to	Amount	VAT
15.7.21	Backpay	P Sperring	£16.38	-
30.6.21	Bank charge (£6/month)	Unity Trust Bank	£18.00	-
6.7.21	Annual subscription	ALCA	£157.67	-
12.7.21	Clock repair	N Coffin	£80.00	-

v) To agree online payments -

Date	Item	Payment to	Amount	VAT
27.8.21	External audit	PKF Littlejohn	£240.00	£40.00
13.9.21	Clock repair and paint	P Watkin	£795	-
15.9.21	Clerk's expenses	SJ Streatfeild-James	£54.33	£2.89
17.8.21	Spade	Paul Sperring	£25.99	£4.33
15.9.21	Scaffolding & pavement licence for clock repainting	Cole Scaffold Ltd	£468.00	£78.00

8) Matters of report:

i) Feedback from CV Climate & Nature Emergency Working Group

ii) Feedback from Parish Online course

iii) Update on Bristol Airport Expansion Public Inquiry

9) Report of decisions taken under Covid-19 Special Measures:

Planning applications:

21/02740/FUL, Lamorna, East Harptree – *support*

21/03622/VAR consultation, Land to rear of Yearten House, Water St, E Harptree: *object*

21/03803/TCA – Harptree House, Whitecross Rd. East Harptree – *support*

21/03331/FUL – Coley Manor Farm, Coley, East Harptree. BS40 6AN – *support*

10) Correspondence received:

*SJ Streatfeild-James*

SJ Streatfeild-James

Parish Clerk

16<sup>th</sup> September 2021

07778 317768

[parish.clerk@eastharptreeparish.org](mailto:parish.clerk@eastharptreeparish.org)